



Ravenshead Pre-School Playgroup CIO
Swinton Rise
Ravenshead
Nottingham
NG15 9FS
(01623) 490707
ravensheadpgmanager@yahoo.com
Date: 13th May 2021

PARENTAL INFORMATION Ref: Staff changes:

Dear Parents,

It is with a heavy heart that I must inform you of my intention to step down as 'Manager' of Ravenshead Preschool Playgroup from September 2021, after managing this provision for 13 years and being involved within the Early Years Sector for over 25 years.

This decision was not taken lightly, but as I became a proud Grandparent last September to baby Freddie, I now wish to support my daughter by caring for him as she returns to work with Abbey Gates School.

I will continue to support Playgroup, working with your children from September on Tuesday and Thursday mornings only but as you can appreciate, managing a provision requires much more involvement than I am now able to commit to.

My time as Manager has been so rewarding, leaving me with many wonderful, lasting memories. Our charitable provision has continued to grow and thrive, despite facing a number of challenges over the years, particularly over this last year. I truly hope this continues.

I would like to express a personal note of thanks to our amazing staff team, Committee, parents and the surrounding community for the all the support we have received over the years. This lovely, community provision is enhanced immensely as a result and I am so proud to be associated with Ravenshead Preschool Playgroup.

Moving forward:

Please now join me in congratulating our newly appointed Manager, Jenny Dearman, who will take-over the Manager's role from September, after undergoing a successful competence interview. Jenny has already worked with us for a number of years, firstly as a voluntary Committee member, Bookkeeper, Office Administrator/Deputy Manager and has gained a vast array of experience from within the provision and holds the relevant qualifications and has 23 years' experience within the Early Years Sector.

We will spend this final half term transitioning our roles to ensure this is a smooth process for all concerned.

Thank you again

With kind regards Christine (Playgroup Manager)

Registered Charity number: 1190130 Registered in England.